

# **Friends Care Community**

## **Assisted Living & Skilled Nursing Facility**

### **Policy & Procedure for Indoor Visitation**

#### **POLICY:**

It is the policy of Friends Care Community (FCC) to allow indoor visitations in both the Assisted Living (AL) and the Skilled Nursing Facility (SNF), as long as it is safe and within established guidelines (i.e. Positivity Rate in Greene County must be below 10%, Greene County is NOT in the Red Zone as a Level 3 Public Emergency AND FCC's staff and residents must be COVID-19 free for 14 consecutive days).

It is also our policy that these visits are conducted in a manner that best ensures everyone's safety including those that will not be involved in a visit (i.e. safety protocols in place AND these visits take place in a secluded area so visitors have limited access to both the AL and the SNF).

#### **PROCEDURE:**

1. There will be 3 days scheduled for Indoor Visitation per week as follows:
  - a. Nursing home visits will be on Tuesdays and Thursdays from 9 AM to 4:30 PM.
  - b. Assisted Living visits will be on
    - i. AL- Wednesdays from 10 AM to 11:30 AM & from 1:30 to 4:30 PM.
    - ii. SNF-Tuesdays & Thursdays from 9 AM to 4:30 PM
2. Visits will last for 20 minutes (30 minute blocks for 20 minute visit and 10 minute to clean before the next visit. See Procedure #4a)
3. In order to limit access to FCC and the residents that are not a part of these scheduled visits, the visits will take place in the following rooms (visitation rooms):
  - a. AL-Board Room
  - b. SNF-Deaton Room

These rooms were also chosen because they have their own door from the outside. These doors that lead directly into these rooms, will be the only doors that the visitors will be able to use. These doors will be locked at all times and only a FCC staff member can open them in order to allow a visitor(s) into the visitation room

4. Indoor Visitation needs to be scheduled in advance by calling FCC at 937-767-7363.

- a. Because the rooms will be cleaned before the next visitation is to take place, all visits will be scheduled in 30 minute blocks (20 minutes for the visit & 10 minutes for staff to disinfect the room before the next visitor is allowed into the visitation room).
  - b. In order to accommodate as many visitors as possible, only one indoor visit per week, per resident, will be scheduled.
  - c. No more than 2 visitors will be allowed at a single time.
  - d. Children are allowed to be a visitor as long as they can safely wear a mask/face covering at all times AND they are at least 5 years old.
5. At the time of the visitor's scheduled visit, the visitor will come to the outside door of the visitation room and not be allowed into the visitation room until staff lets them in (this door will remain locked at all times).
6. Before the visitor's scheduled time is to take place AND before the resident can come into the visitation room, all visitors will have the following completed:
  - a. Staff will check visitor(s) provided legal federal or state indemnification.
  - b. Staff to ensure that the visitor has on their mask or face covering.
  - c. Staff to ensure that they sanitized their hands (hand sanitizing station will be placed by the visitor's entrance door).
  - d. Staff will take their temperature. If their temperature is 100.0 degrees or higher, they will be asked to immediately leave and therefore, will not be able to continue with their scheduled visit.
  - e. A health assessment will be completed as per the 'AHCA NCAL Prevent COVID-19 Screen Checklist.'
  - f. A copy of this Policy and Procedure will be provided to the visitor(s).
  - g. The visitor will sign in (Sign in sheet will be present at the door).
7. Only after all of step #6 above is completed, will the resident be allowed into the visitation room.
8. Staff will provide and assist the resident with a mask that is to be worn during the visitation if possible.
9. Tables and chairs will be set up so that social distancing will be maintained.

- a. A Plexiglas will be set up as a safety barrier between the resident and the visitor(s).
- b. There is to be NO physical contact of any kind.
- c. To avoid any unnecessary contact, all items brought to the resident by the visitor, cannot be directly handed to the resident. Because of this, all items for the residents needs to be given to the staff member when signing in. The staff member will give this gift to the resident after it has been disinfected and after the visit (i.e. brought to the resident's private room).
- d. During the visit, both the visitor will wear a mask at all times. If the resident does not wear a mask or face covering, no visitation is permitted.
- e. At any time, if a staff member sees a violation to this policy (i.e. physical contact, not wearing a mask, not keeping social distances, etc.), they have the right under this policy to end the visit and ask the visitor to leave immediately. If the visitor or residents refuses to leave, all future visitations involving this person or persons will be prohibited.
- f. A staff member will be present in the visitation room during the visit to monitor for any violation to this policy and procedure.

10. Visitors are encouraged to be COVID-19 tested on their own prior to coming to FCC for the visit (i.e. within 2-3 days), with proof of a negative test result and the date of the test.

11. In the event that the visitor will need to use the restroom during the visit:

- a. If the visitor is visiting a Nursing Home resident, they will be escorted out of the Deaton Room through the back door and to the main front door of FCC. From there, they will be escorted into FCC where they can use the public restrooms just inside of the foyer of the dining room.
- b. If the visitor is visiting an Assisted Living resident, they will be escorted out of the AL Board Room through the back door and to the main front door of FCC. From there, they will be escorted into FCC where they can use the public restrooms just inside of the foyer of the dining room.
- c. No time will be added to the visitation in the event that a visit had to be delayed for this reason (i.e. a 20 minute visit will only be 20 minutes long with or without a stoppage due to a restroom break).

12. After the visit is completed, staff will clean and sanitize the visiting area.

# Acknowledgement

I have received a copy of this Policy and Procedure and had a chance to read and review it. I fully understand this Policy and Procedure and agree to follow it. I understand that if I do not, the visit may be terminated and I will be asked to leave immediately.

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Signature (s)

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Print Name (s)

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Date