

## **DIETARY AIDE**

### Description & Requirements

#### Description

- Work with the Facility Dietitian/Director of Food Services as necessary and implement recommended changes as required.
- Ensure that all food procedures are followed in accordance with established policies.
- Develop and maintain a good working rapport with inter-department personnel as well as with other departments within the facility to ensure that food service can be properly maintained to meet the needs of the residents.
- Attend and participate in workshops, seminars, in-service training programs, etc., as directed.
- Assist in serving meals as necessary and on a timely basis.
- Serve food in accordance with established portion control procedures.
- Set-up meal trays, food carts, dining room, etc. as instructed.
- Assist cook in preparing meals.
- Deliver food carts, trays, etc., to designated areas.
- Prepare and deliver snacks as instructed.
- Serve food in dining room as instructed.
- Assist in daily or scheduled cleaning duties, in accordance with established policies and procedures.
- Clean work tables, meat blocks, refrigerators/freezers, etc.
- Sweep and mop floors as directed.
- Wash and clean utensils as directed.
- Perform dishwashing/cleaning procedures. Assure that utensils, etc., are readily available for next meal.
- Carry out garbage and keep work areas clean, dry and free of hazardous equipments, supplies, etc.
- Follow safety regulations and precautions at all times.
- Dispose of food and waste in accordance with established policies.
- Maintain confidentiality of all pertinent resident care information, including protected health information.
- Other duties as assigned.

#### Requirements

None

#### Created By

Gressner, Kathy

#### Recruiter

Gressner, Kathy

#### Hiring Manager

RICHARDSON, KIMBERLY